

**BOARD OF SUPERVISORS MEETING
MONDAY, October 19, 2020
6:30 PM**

The Appomattox County Board of Supervisors held its regular scheduled meeting on Monday, October 19, 2020 at 6:30 p.m. in the Board of Supervisors meeting room located at 171 Price Lane, Appomattox, Virginia.

Appomattox County Board of Supervisors

Present:

Samuel E. Carter	Courthouse District
John F. Hinkle	Falling River District
Trevor L. Hipps	Wreck Island District
William H. Hogan	Appomattox River District

Supervisor Watkins M. Abbitt, Piney Mountain District participated remotely via telephone conference call from 8043 Old Courthouse Rd, Appomattox VA due to high risk medical conditions if exposed to the coronavirus.

Also, Present:

Susan M. Adams, County Administrator
Tom Lacheney, County Attorney
Johnnie Roark, Community Development Director
John Spencer, Information Systems Manager/Purchasing Agent
Kayla Marshall, Finance Office Administrator
Wanda McCormick, Accounts Payable Clerk/Administrative Assistant
Ace Bailey, IT Manager

CALL TO ORDER: Chairman Carter called the meeting to order at 6:30 p.m.
Pledge of Allegiance
Invocation – Chairman Carter

SETTING OF AGENDA

Susan Adams, County Administrator requested to amend the Agenda for Item #5 to schedule a Public Hearing on November 16, 2020 for the School Supplemental Appropriation request. Motion made by Mr. Hogan, seconded by Mr. Hinkle and carried with all members present, voting yes to approve the Setting of Agenda, as amended.

APPEARANCES

Recognition of Sara Henderson, Commissioner of Revenue

Mr. Tommy Blackwell, Commissioner of the Revenue in Essex County appeared before the Board to recognize Mrs. Sara Henderson, Commissioner of the Revenue for receiving the Sam T. Barfield Excellence Award.

Mr. Randolph Pirtle, Chief Executive Officer of the Blue Ridge Medical Center

Mr. Randolph Pirtle, Chief Executive Officer of the Blue Ridge Medical Center and staff appeared before the Board and gave an update on the status of the Blue Ridge Medical Center location in Appomattox, Virginia.

Mr. Don Jones, Chairman Appomattox Tourism Committee

Mr. Don Jones, Chairman of the Appomattox Tourism Committee appeared before the Board and gave an update on the Appomattox Shop Local Gift Card Program. Mr. Jones asked the Board to release funds in the amount of \$100,000.00 for the second round of the gift card program. Motion made by Mr. Hogan, seconded by Mr. Hinkle to approve, supplement and appropriate \$100,000.00 out of the CARES Act Fund. Chairman Carter called for a roll call vote: Mr. Hogan-yes; Mr. Hipps-yes; Mr. Hinkle-yes; Mr. Carter-yes; Mr. Abbitt-yes.

PUBLIC HEARING (7:00 P.M.)

At 7:17 p.m. after due notice was given, Chairman Carter called the Public Hearing to order to amend the Zoning Ordinance to add the land use category “abattoir.” There being no comments, the Public Hearing was adjourned at 7:20 p.m.

Motion made by Mr. Hinkle, seconded by Mr. Hipps and carried with all members present, voting yes to adopt the amendment adding the land use category “abattoir” as a conditional use in the Agricultural Zoning District.

ACTION ITEMS

Schedule a Public Hearing for School Supplemental Appropriation Request of Coronavirus Relief Funds in the amount of \$1,002,244.52.

Motion made by Mr. Hogan, seconded by Mr. Hinkle and carried with all members present, voting yes to allow staff to schedule and advertise a Public Hearing for Monday, November 16, 2020 to receive comments on the School Supplemental Appropriation request of coronavirus relief funds in the amount of \$1,002,244.52.

Appomattox County Code of Ordinances

Motion made by Mr. Abbitt, seconded by Mr. Hogan authorizing the move of the current County code at E360 to Appomattoxcode.us. Chairman Carter called for a roll call vote: Mr. Hogan-yes; Mr. Hipps-yes; Mr. Hinkle-yes; Mr. Carter-yes; Mr. Abbitt-yes.

Special Event Application Request from Proven Men Ministries for “Skeet Shooting Competition Fundraiser”

Motion made by Mr. Hipps, seconded by Mr. Hinkle and carried with all members present, voting yes to approve the special event application request, as presented to include the bond fee waiver.

Special Event Application Request from Bonnie and Ken Swanson for “Jonathan Byrd & The Pick Up Cowboys”

Motion made by Mr. Hogan, seconded by Mr. Hipps and carried with all members present, voting yes to approve the special event application request as presented to include the bond fee waiver.

Schedule Public Hearing – Amendment to Comprehensive Plan, Growth Management Section

Motion made by Mr. Hinkle, seconded by Mr. Hogan and carried with all members present, voting yes to allow staff to schedule and advertise a Public Hearing for Monday, November 16, 2020 at 7:00 p.m. to receive comments on the proposed Comprehensive Plan amendment.

Schedule Public Hearing – Zoning Ordinance Amendment, Utility Scale Solar Energy Farms

Motion made by Mr. Hogan, seconded by Mr. Hinkle and carried with all members present, voting yes to allow staff to schedule and advertise a Public Hearing for Monday, November 16, 2020 at 7:00 p.m. to receive comments on the proposed ordinance amendment.

Joint School Board/Board of Supervisors Meeting on Thursday, November 5, 2020 at 6:00 p.m.

Motion made by Mr. Hogan, seconded by no one. Motion failed due to lack of a second. Substitute motion by Mr. Abbitt, seconded by Mr. Hipps to postpone the joint meeting to a date in 2021. Chairman Carter called for a roll call vote: Mr. Hogan-no; Mr. Hipps-yes; Mr. Hinkle-yes; Mr. Carter-yes; Mr. Abbitt-yes.

Proclamation for Domestic Violence Awareness Month

Motion made by Mr. Hinkle, seconded by Mr. Hogan and carried with all members present, voting yes to proclaim October as Domestic Violence Awareness Month urging all citizens to actively participate in the scheduled activities and programs sponsored by the YWCA Domestic Violence Prevention Center and Appomattox County Victim Witness Assistance Program to work towards the elimination of domestic violence.

Commissioner of the Revenue Refund Requests

Motion made by Mr. Hipps, seconded by Mr. Hinkle and carried with all members present, voting yes to approve the refund request to David C. & Irene Stephens in the amount of \$5.04 for first half real estate taxes paid due to property being sold in December 2019.

CARES Committee Report

Mr. Hogan reported to the Board an update from the CARES Committee and requested the Board’s consideration to appropriate and supplement with the CARES funding to the below department line items.

COVID DEPARTMENTAL EXPENSES (October 2020)

Please transfer the following expenses from the CARES fund and supplement into the line items as listed in the FY 21 budget:

4205 Landfill

5405	\$	55.79	Paper Towels	Sanitation/Disinfectant
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1101 Board of Sup

5804	\$	57.50	Training	DOLI Compliance
3001	\$	129.00	Covid Test	COVID Testing
5804	\$	193.74	Training	DOLI Compliance
	\$	380.24		

1220 IT

4001		\$234.00	Fillable Online Forms	Safe Access to Government
5203		\$7.95	Conference Call	Operations of Government Services
7001		\$47.40	USB Mouse	Telework
7001		\$86.00	Hard shell Laptop Case	Telework
7001	\$	902.40	Laptop Docking System	Telework
	\$	1,277.75		

1201 Admin

5401	\$	489.99	Desk for COVID office	Operations of Government Services
5401	\$	659.94	Printers	Telework
5401	\$	63.80	Supplies for Gift Card Program	Tourism/Marketing
5401	\$	37.19	Decals	Employee Safety/Public Health
5401	\$	285.00	Supplies for Gift Card Program	Tourism/Marketing
5401	\$	49.34	Window Film	Employee Safety/Public Health
	\$	1,095.27		

7301 Library

7001	\$	325.87	Hotspot	Internet Access
5414	\$	330.35	Virtual Books	Employee Safety/Public Health
	\$	656.22		

4302 Maintenance

3004	\$	20,400.00	Iworks Sanitation System	Sanitation/Disinfectant
3004	\$	44,005.10	Admin Building Duct Cleaning	Employee Safety/Public Health
5405	\$	232.70	Automatic Soap Dispenser	Sanitation/Disinfectant
5405	\$	459.98	Backpack Sprayer	Sanitation/Disinfectant
5405	\$	79.20	Face Masks	Personal Protection Equipment
5405	\$	218.73	Lysol	Sanitation/Disinfectant
5405	\$	113.97	Foldable Cart	Sanitation/Disinfectant
5405	\$	205.50	Gloves	Personal Protection Equipment
5405	\$	863.10	Gloves	Personal Protection Equipment
5405	\$	11.96	Gloves	Personal Protection Equipment
5405	\$	576.00	Wall-mounted Thermometer	Employee Safety/Public Health
5405	\$	279.90	H202	Sanitation/Disinfectant
5405	\$	220.98	Wall-mounted Thermometer	Employee Safety/Public Health
5405	\$	429.96	Vacuum/Bags	Sanitation/Disinfectant

5405	\$	4.47	Lysol Wipes	Sanitation/Disinfectant
5405	\$	10.53	Thermometer Accessories	Employee Safety/Public Health
5405	\$	49.88	Vacuum Bags	Sanitation/Disinfectant
5405	\$	116.28	Rug in COVID office	Employee Safety/Public Health
5405	\$	4,761.40	Janitorial Supplies	Sanitation/Disinfectant
5405	\$	766.37	Paper Towel Disp.	Sanitation/Disinfectant
5405	\$	21.06	Hand Sanitizer	Sanitation/Disinfectant
	\$	73,827.07		
3606 Emergency 911				
5401	\$	41.45	Wipes and Containers	Sanitation/Disinfectant
5405	\$	41.86	Disinfectant Wipes	Sanitation/Disinfectant
5405	\$	49.90	Dispenser Soap	Sanitation/Disinfectant
7001	\$	294.00	Drop Box Camera	Safe Access to Government
	\$	427.21		
9104 Capital Projects				
7014	\$	448,059	B2X Online	Rural Broadband
TOTAL EXPENSES	\$	526,268.54		

Motion made by Mr. Hogan, seconded by Mr. Hinkle to appropriate and supplement \$526,268.54 back into the department line items. Chairman Carter called for a roll call vote: Mr. Hogan-yes; Mr. Hipps-yes; Mr. Hinkle-yes; Mr. Carter-yes; Mr. Abbitt-yes.

CONSENT AGENDA

Invoices Submitted For Payment

Please review the attached invoices and approve for payment:

October 15, 2020 - **FY 2020** **\$8,498.01**

October 8, 2020 - FY 2021 \$474,948.89

October 16, 2020 - CSA \$209,069.60

October 19, 2020 \$287,941.32

TOTAL: **\$971,959.81**

STAFF RECOMMENDATION: Please review and consider approval of the attached invoices for payment.

Minutes

Please review the following DRAFT minutes for approval:

September 21, 2020 Regular Board of Supervisors Meeting

Courthouse Maintenance Fund

Please transfer by consent **\$161.00** from the Courthouse Maintenance Fund to the General Fund and supplement to the following:

2102-5401 Office Supplies **\$161.00**

RE: Purchase of Judge's bench chair in the General District Courtroom.

STAFF RECOMMENDATION: Transfer the requested funds from the Courthouse Maintenance Fund to the General Fund and supplement \$161.00 to 2102-5401.

Circuit Court - Law Library

Please transfer by consent **\$560.61** from the Law Library Fund to the General Fund and supplement to the following:

2101-5804	Law Library	\$560.61
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RE: Purchase of law books by the Circuit Court Clerk for the Law Library.

STAFF RECOMMENDATION: Transfer the requested funds from the Law Library Fund to the General Fund and supplement \$560.61 to 2101-5804.

J. Robert Jamerson Memorial Library

Please supplement by consent and appropriate the following:

7301-5401	Office Supplies	\$470.25
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7301-5411	Books	\$111.98
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TOTAL:		\$582.23
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STAFF RECOMMENDATION: No new local funds are required.

Department of Social Services

Please supplement by consent and appropriate the following:

5301-2002	VRS	\$11,032.44
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5301-2006	Group Life	\$804.25
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5301-2002	ICMA-RC	\$1,166.20
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TOTAL:		\$13,002.89
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RE: Reimbursement for September, 2020 payroll deductions.

STAFF RECOMMENDATION: No new local funds are required.

Sheriff's Department - D.A.R.E

Please supplement by consent and appropriate the following:

3106-5401	Office Supplies	\$100.00
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RE: Donation received from the Veterans of Foreign Wars for the D.A.R.E. program.

STAFF RECOMMENDATION: No new local funds are required.

Parks & Recreation Department

Please supplement by consent and appropriate the following:

7102-5803	Refunds	\$100.00
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RE: Refund to Karen Angula for Community Center rental cancellation.

STAFF RECOMMENDATION: No new local funds are required.

Fire Program Funds - Appomattox and Pamplin Volunteer Fire Departments

Please supplement by consent and appropriate the following:

3201-5609	Fire Program Funds - Appomattox	\$1,099.00
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3201-5610	Fire Program Funds - Pamplin	\$1,099.00
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TOTAL:		\$2,198.00
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RE: Additional funds, over budgeted amount. Total funds received from the State Fire Program \$49,623.00.

STAFF RECOMMENDATION: No new local funds are required.

Motion made by Mr. Hogan, seconded by Mr. Hinkle to approve the Consent Agenda.
Chairman Carter called for a roll call vote: Mr. Hogan-yes; Mr. Hipps-yes; Mr. Hinkle-yes;
Mr. Carter-yes; Mr. Abbitt-yes.

ATTORNEY'S REPORT

Upcoming draft of proposed ordinance that will allow the County to set a \$1,400.00 per megawatt fee on solar facilities. Mr. Lacheney is also looking into the E-Ticket code, where the locality can charge a \$5.00 fee as part of the costs in all criminal or traffic cases.

REPORTS AND INFORMATIONAL ITEMS

Delinquent Tax Status Report - Sands Anderson
School - September 2020 Financial Report
Robert E. Lee Soil & Water Conservation District

SUPERVISOR CONCERNS

Mr. Abbitt requested that the meeting be adjourned tonight in memory of Dr. Paul Harvey.

Mr. Hinkle addressed his concerns about citizens having to pay additional installation fees to have cable installed by Shentel.

UPCOMING MEETINGS

Monday, November 16, 2020 @ 6:30 PM

Regular Scheduled Meeting
Board of Supervisors Meeting Room
171 Price Lane, Appomattox, Virginia

ADJOURNMENT

Motion made by Mr. Abbitt to adjourn the meeting at 8:02 p.m. in remembrance of Dr. Paul Harvey.

Samuel E. Carter, Chairman